

MassWorkforce Issuance

Workforce Issuance No. 13-56

☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: October 3, 2013

Subject: **Workforce Training Fund Program Hiring Incentive Grant Changes**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of changes regarding the Hiring Incentive Training Grant (HITG), Workforce Training Fund Program.

Background: The Hiring Incentive Training Grant (HITG) of the [Workforce Training Fund Program](#) provides grants to businesses that hire and retain unemployed individuals and Veterans. MassWorkforce Issuance No. 13-47 included information that the Advisory Board had approved an increase to \$5,000 per eligible new employee and maximum of \$75,000 per company in a one year period.

1. A new HITG application and guidance incorporating these changes is now available at www.mass.gov/wtftp
2. The one-year period has been changed to one calendar year.

While the new policy has been in effect for any new hires as of August 1, 2013, the application format did not support the increased grant amount.

Action

Required: Local areas working with businesses should be aware of the changes to the HITG Grant application.

Inquiries: Please refer business representatives seeking information about the HITG application to John Huynh at (617) 717-6912 or at jhuynh@commcorp.org

For assistance in marketing HITG, contact Mike Corcoran at (617) 626-7112 or at MCorcoran@detma.org.